

Cabin rules, Vågslid

1. General rules

1.1 Only people employed by Østensjø Rederi may apply to book the cabin.

1.2 Cabin bookings cannot be transferred. Transfers to family members or others are prohibited and will mean exclusion from further use of the cabin.

1.3 Exchanging cabin bookings is prohibited.

1.4 Spouses/partners are regarded as two members when both are employed by Østensjø Rederi. Points cannot be merged/transferred.

1.5 All employees who retire on a normal pension retain their right to use the cabin during the year in which they retire.

1.6 Should a request to book the cabin be received which does not fall naturally in any of the above-mentioned sections, the cabin committee is authorised to decide on the request. Such bookings can only be accepted if the cabin is not already let. In these cases, the committee has the right to set the rent without reference to the normal figure.

1.7 Household pets are not permitted in the cabin out of consideration for people with allergies.

1.8 Smoking is only permitted outdoors. Remember to dispose of cigarette butts.

2. Applications to book the cabin

2.1 A written application to book the cabin during the seasons must be sent to: vagslid@ostensjo.no.

Enter the following in the subject field: WEEK NO: xx NAME: xx

3 Seasons and deadlines for applications

3.1 Points are deducted for the whole winter season.

Points are deducted from Friday in week 25 to Friday in week 33 for the summer season.

3.2 Applications for a full week take precedence over short-term stays/weekends.

3.3 Allocations in the seasons are made on the basis of accumulated points. Each year's employment provides one winter and one summer point. More than six months employment qualifies for earning points. Points are earned from the start of permanent employment with Østensjø Rederi.

3.4 The highest number of points gives precedence in allocation, but only for the period specified in the application. The cabin committee will nevertheless give weight to such considerations as seniority and earlier allocations in order to achieve an equitable distribution. It is only possible to carry forward up to 12 points at the starting date of 1 March 2009.

3.5 The winter season runs from 20 December to 30 April.

3.6 The deadline for applications for the winter season is 15 November. Confirmed allocations will be notified by 23 November.

3.7 The winter holiday is divided as follows:
Friday-Wednesday/Wednesday-Sunday.

Easter is divided in such a way that the first period runs from the Friday before Palm Sunday to Wednesday before Easter. The second period runs from Wednesday before Easter to Easter Monday.

3.8 The summer season runs from Friday in week 25 to Friday in week 33.

3.9 The deadline for applications for the summer season is 1 May. Confirmed allocations will be notified by 15 May.

Deadlines for applications will be announced on the company's website.

3.10 The following point deductions are applied during the seasons:

Winter season point deductions:

Xmas 21-27 Dec	New Year 27 Dec-2 Jan	Winter holiday part 1	Winter holiday part 2	Easter part 1	Easter part 2	Winter season weekends
3	5	5	5	5	7	3

Summer season point deductions

One week	Two weeks
5	10

3.11 Should the cabin not be allocated after considering the written applications, it will be let as and when to those who express an interest – without deduction of points.

4. Outside the seasons

4.1 Point requirements are reduced outside the seasons. Applicants will receive feedback about allocations on a continuous basis.

5. Confirmation of letting

5.1 Everyone who has been allocated a stay at the cabin will receive written confirmation. This confirmation will be returned to the address from which the application e-mail was sent.

5.2 Read the message from the cabin committee carefully when it is received, and follow its instructions.

6 Payment for a stay

6.1 Rent for the cabin is normally deducted directly from pay.

6.2 Rates for renting the cabin at set annually by the cabin committee

6.3 At 1 March 2009, rates were set at:

NOK 300 per night

NOK 2 100 per week

7. Cancellations

7.1 Should a member be prevented from using their allocated stay at the cabin, they must notify the cabin committee at the earliest opportunity. Cancellations must be made by phone to the company reception on +47 52 70 45 45, and further confirmed in writing either by returning the earlier confirmation or by e-mail to vagslid@ostensjo.no.

7.2 If the tenant fails to notify that they are unable to use the cabin, the full rent will be charged and possible deducted points maintained.

7.3 Cancellation fees in the seasonal periods:

Up to one month before the letting date: no cancellation fee.

Less than one month before: 50% of the rent will be charged.

Less than 14 days before: 100% of the rent will be charged.

8. Cleaning and hygiene

8.1 Constant changes in occupancy at the cabin make particularly heavy demands on cleaning and hygiene.

8.2 Should any deficiencies or evidence of poor cleaning be found on arrival, the cabin committee must be notified by e-mail. This also applies if anything is damaged.

8.3 The tenant is responsible for leaving the cabin in a clean and acceptable condition. Refuse, food remains and personal property must be removed on departure. Carefully read all the information contained in the binder in the cabin. The check list and cabin log must be completed.

8.4 In the event of poor cleaning, the cost of extra cleaning services will be charged to the tenant.

8.5 The cost of any goods purchased will be refunded by the company on production of a receipt.

9. Arrival and departure

9.1 The cabin can be occupied after 17.00 on the date of arrival unless otherwise agreed.

9.2 The cabin must be vacated (fully cleaned) by 16.00 at the latest.

10. Liability/breaches of the regulations

10.1 Breaches of the regulations can lead to exclusion from further use of the company's cabin.

10.2 The tenant is liable for the cost of damage to equipment and the property.

11. Changes to the rules

11.1 Should it be necessary for good operation, the cabin committee is empowered to change the rules.